



A d m i n i s t r a t i v e P r o c e d u r e

Category:	Procedure:	
Fiscal Management	Accounting System	
Descriptor Code:	Issued Date:	Revised Date:
AP-D-170	June 1997	August 2001

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41

Accounting systems related to the internal school funds will be maintained in accordance with the Internal School Uniform Accounting Policy Manual (the Manual). A copy of the Manual is on file in the principal's office at each school and in the school system's Finance Department. The Finance Department coordinates compliance with the Manual, providing support and training to the principal and bookkeeper at each school. The accounting system for each school will be maintained on the bookkeeping system available through the Student Information System.

The accounting system for other funds of the school system is monitored by the Finance Department on behalf of the Superintendent in accordance with all regulations prescribed by the Commissioner of Education, the Charter of Knox County, and other applicable local, state, and Federal guidelines.

Questions should be directed to the Finance Department at 594-1676.